

Minutes for the 209th Regional Service Conference
Central Atlantic Region
June 19, 2021 Zoom meeting

Open Forum began at: 11:00am RSC began at: 12:18pm

Serenity Prayer: Reading of Purpose, Traditions, and Concepts:

OPEN FORUM:

1. Ad-Hoc Committee Archives
2. Regional Speaker Jam
3. Bank Signature Card
4. Area Getting Out/ Back-up/Hybrid
5. 2-Day Regional

ROLL CALL:

Chair	Etta F.	P
Vice-Chair	Antoinette B	P
Secretary	Jennifer D. (Pro-tem)	P
Treasurer	Brian C.	P
Vice-Treasurer	OPEN	
Regional Delegate	Randy D.	A
Regional Delegate Alternate	Sherry V. (Pro-Tem)	P
Regional Delegate Alternate 2	Sherry V.	P
VRCC Chair/Vice-Chair	Michelle	P
Hospitals and Institution Chair	OPEN	
Policy	Lisa B.	P
Public Relations	Richard S.	P
Speaker Jam		
Ad-Hoc Committee Strategic Planning	David H.	A
Ad-Hoc Committee Archives Committee	Joe B.	A

AREAS:

Almost Heaven	Don V. (pro-tem)	P
Appalachian		A
Beach	Mark N.	P
Blue Ridge	George S.	A
Gateway		A
New Dominion	John N.	A
Outer Limits		A
Peninsula	Tommy M.	A
Piedmont	Chris P. & Brain K. Alt.	P
Rappahannock	Cat	A
Richmond	Angel B.	A
Roanoke Valley		A
Shenandoah Valley	Chris M.	P
Southside	Helen M. & Paul H. Alt.	A
Tidewater	Roland C.	P
Tri-Cities	Tim B.	P

Note: Any area that missed two consecutive RSC will be referred to the Outreach Subcommittee (Project Driven) Recognition of new attendees / identify members willing to mentor that they could sit next to.

208th approval of Minutes: Motion Maker: Chris M. Seconded: Chris P.
Motion: To approve the 208th minutes as written Passed: 6-0

TRUSTED SERVANTS REPORT

Chair Report: No report submitted

Vice Chair:

Secretary Report: No Report

Treasurer Report: No Report Submitted

RD Report: Hello RSC, I must work today. I Hope that my report finds everyone well.

AZF April 19, 2021, meeting from 7pm – 9:30 pm. Agenda items were.

AZF Service task teams FD/PR creation, Website team creation, Survey results, AZF Guidelines, US Zones Update, Website update, PR week collaboration between 3 zones, treasurers report, Open forum, 2 new proposals. The actual minutes of this meeting can be viewed at AutonomyZonalForum.org/archives. Next AZF meeting will be on June 21, 2021, 7pm to discuss the cover letter, vision and purpose statement generated from the US Meeting of Zones. The next meeting of the Us Zones is July 11. 2021. All are welcome to attend.

AZF July 24, 25, 2021 planning meeting hosted by the Chair of the Eastern Pennsylvania Region of NA. I attended 2 planning meetings on May 16 and June 13, 2021. We created time slots, presentation topics, filled in presenters, made a flier, and developed a tech team. There will be 2 more planning meetings July 11, 2021, at 12:30 pm and July 18, 2021, at 12:30 pm. Meeting ID 844 1329 3609 Passcode 000000.

On May 15, 2021, I attended the Car-na Regional Subcommittee meetings. Policy, H&I and PR all met with good discussions. I sure would like to see more folks from the Region give support these subcommittees.

On June 10, 2021, I attended a Service Work Group for the AZF Fellowship Development. The meeting had an agenda dealing with scope and timeline, proposal, Review task, Structure, Process, Services, communication/collaboration. Some tasks were delegated. The next meeting is July 8, 2021, from 8 – 9pm. ID 492536438. All are welcome.

I attended the latest **Conference participant Web meeting** on June 12, 2021. I was already on a 2day teleconference with PR collaboration week between Northeast Zonal Forum, Southeast Zonal Forum and Autonomy Zonal Forum. That was awesome collaborating with professionals that knows all about NA and believes in the program to great lengths and they use us to help them.

Important dates to remember.

Regional motion deadline	1 August 2021
Regional motions ready for the CAR	31 August 2021
Deadline for all candidate submissions to the HRP's nomination process	30 September 2021
English <i>Conference Agenda Report</i> available	24 November 2021
Translated <i>Conference Agenda Reports</i> available	24 December 2021
Conference Approval Track material available	24 January 2022
Regional report deadline	1 February 2022
Deadline for regional material to be submitted for inclusion in the <i>Conference Report</i>	1 February 2022
Amendments to CAR and CAT motions and seating motion deadline	8 April 2022
World Service Conference 2022	24-30 April 2022

WSC 2022 is under planning. I still have a flight credit from the booking of the 2020 WSC. I was asked to put in for reimbursement by Expedia. I am waiting for their answer.

Thanks for allowing me to serve.

Randy D RD

RDA2 Report (RDA protem) Hi everyone, there has been a lot going on this past two months. On April 19th I attended a virtual meeting of the AZF -Randy to report but there were two task team develop. A service work group and a communications task group
On April 20th I attended the NEZF PR task group that meets every month. Everyone is welcomed and

some members are non-us. Great way to hear about PR happenings. There is a planned September event different from last year's three day correctional but more of a government officials' event. The SEZF's PR task force meets at 8:00 on Tuesday. I can only listen as I'm not home from my homegroup but I did offer to serve on the Eastern US Zones PR week event.

According to sent notes the AZF communication task group met six persons were allowed to know when and how they were meeting. As a result, a special meeting of the AZF was scheduled for May 17th. During that time, an email went by one of the members say that another member who I had asked for the meeting info informed the facilitator that I wanted to be member of the task team and she said no. During the meeting, the facilitator was given direction to announce the meeting time and zoom info so all could attend. On June 2nd, the communication task group met again. Another person and I attended. I raised my hand to join in a conversation. I was not called on. The other persons in the meeting weren't raising their hands just jumping in the conversation. When I did that, I was told I could not only the exclusive members were allowed to talk and only if they didn't have anything else to say I may be able to speak. When I tried to get clarity on this procedure I was muted. So, unless directed by you all I will not attend an exclusive meeting of this type nor support anything from it. I sent an email to the rest of the delegate in the AZF letting them know the procedure in this task group.

On May 13th I attend the other task group that was formed the AZF Service task group. It was well attended by AZF member, SEZF members and NEZF task group and a member from the Canadian Assembly. Three task groups have been formed 1 is communication-collaboration-development, 2nd one Services-development and the 3rd one is structure-process. We have a great team planning and developing what AZF could look like as an active service body.

I attended the second meeting on June 10th and Randy was reporting on this.

On May 15, 2021, I attended the Car-na Regional Subcommittee meetings.

I attended every Monday the Eastern US pr Week event. It took place during our fellowship wide PR week on June 11th and 12th. A lot of hard work went into the event and it turn out well. It was amazing to hear a judge from Texas that has taken the time with the local NA community to learn what our steps are about. Hope you all had an opportunity to attend.

On May 24th I attend the NEZF strategic planning that was facilitated by former WSC co-facilitator Laura B and WB member Tana A. It was an amazing to experience how to get to the exact nature of the inventory and on the 24th the proposals were submitted.

On May 28th I am a member of the NEZF online Planning Tool. We are almost finished with the script and are starting the voice over for the 2nd module. The 1st was the overview one we saw at our GSR assembly. It's an ongoing task group. On June 5th Craig R and I did a short presentation on Fellowship development for the Niagara Area in Western New York Region at the request of the NEZF FD Task Group.

On June 12th I left the Eastern US zones PR week Event to attend the Conference Participates (CP) Webinar. First another one was planned for July 24th the same day as the 2-day AZF webinar but a survey just came out and that may change. But a two-hour break has now been worked into the agenda of the Zonal event. There is a detail report that I will attach. The main points were a NAWS Financial Update On the convention a contract has been signed for Melbourne that can be cancelled up to

November 2021 so a definitive decision will be made in October 2021. About the WSC in April 2022 Under current conditions, a face-to-face Conference does not seem realistic, said Tim, but the Board does not have a recommendation or consensus about how to proceed with planning the Conference. With travel restriction it's possible not all can attend. But it's impossible to know what this will look like in 10 months. More in the attached report.

Survey Questions were done.

Question 1 1. Are you in favor of an additional Conference participant web meeting 24 July, 11am-1pm, Pacific Daylight Time? This meeting would be for discussion about planning the WSC. Yes: 76 (84%) No: 7 (8%) Undecided: 8 (9%)

Question 2 & 3 2. Do you believe an in-person Conference is prudent or advisable in 2022? Again, we are just trying to take an initial pulse to get a sense of where we all stand.

Yes: 51 (54%) No: 33 (35%) Undecided: 10 (11%)

3. Given the factors mentioned today, do you believe an in-person Conference is possible in 2022?

Yes: 58 (62%) No: 21 (22%) Undecided: 15 (16%) 4

Question 4

Participants were asked to give their best estimate. 4. If funding to attend the WSC was not available through World Services, would your region or zone still be able to send a delegate? Yes: 75 (82%) No: 5 (5%) Undecided 12 (13%)

Question 5

5. Knowing what you know today, do you think you would attend an in-person WSC? Yes: 75 (80%) No: 7 (7%) Undecided: 12 (13%)

Question 6

Participants were asked to answer based on whatever number they consider significant.

6. If a significant number of participants were unable to attend, do you believe it would be possible to have an inperson WSC that was in keeping with our spiritual principles and the reason we gather?

Yes: 35 (38%) No: 40 (43%) Undecided: 18 (19%)

Survey on Virtual Meetings received 4, 230 members and 82% said yes.

HRP gave a report that they want to try using only RBZ Recommendations. And that conference participants refrain from direct nomination at the conference.

The rest of the time was Q&A which you can read from the report. If you want me to read them, they have to be done during new business. Up to you all.

The July CP webinar will be the last one before regional motion deadlines. Little input on the 6-month FIPT input time.

Spiritual Principle a Day (SPAD) <https://www.na.org/?ID=medibook> Check back in mid-June for the sixth and final batch of review and input drafts!

I am submitting my itinerary for the Multizonal Service Symposium in August

Hotel for 4 nights		\$476.00	\$86.68	\$562.68	Receipt attached	\$281.34
Airfare				\$444.95	Pd. Receipt attached	\$444.95
Tolls	est			\$12.00		\$12.00
Per Diem	4 Days	\$50.00		\$200.00		\$200.00
Regist.				\$20.00		\$20.00
Uber	est			\$36.00		\$36.00
				\$1,275.63		\$994.29

Proposed expenditures for **received ck#0000975003** Double

Multi-Zonal Service Symposium August 27th-29th, 2021

taxes 320.68 increase Groups voted for budgeted

Commented [JD1]:

I am continuing to see if I can recoup the airfare from the last conference. Randy received info from Expedia that it might be possible to receive cash back instead of another flight. More will be revealed.

ILS

Sherry V. RDA2

VRCC Report: No Report Submitted

H&I Chair Report: No Report

Policy Chair: Hello RSC,

Thank you again for this opportunity to serve as Policy Chair, its always fun learning new positions to serve in. The subcommittee met in the month of May, with a few members in attendance, I sent out a blast email in reference to couple of housekeeping (Clerical) changes to the policy book. On page 5 section iv, number 16, I hope that you all were able to read the letter sent out to all RCM'S and other parties involved.

In Loving Service,
Lisa B. (Policy Chair.

Public Relation: See attachment at end of minutes

Speaker Jam Report: No Report

AREA REPORTS

Almost Heaven: Hello Family,

Our ASC meets virtually on the first Saturday of the month except July and August and then it's on the second Saturday. We have 17 active groups and 3 temporarily closed. Six groups are meeting virtually only, six face-to-face only, and 3 hybrid. ASC was attended by 11 addicts on June 5.

All positions are filled except: Vice Chair, RCM, RCM-Alt, Policy Chair, VRCC Rep, Literature Chair, and Convention Chair. We currently have nominees and persons appointed Pro-Tem for RCM and Literature Chair.

LSU activity: Our LSU will be meeting virtually on the 4th Monday for the next 4 months.
H&I—We currently have no H&I coordinator and no active H&I meetings.

Public Relations—Meets virtually on the 3rd Monday of each month. We attended the Recovery Curious event in Hagerstown MD on April 30th and were able to handout meeting lists.

Due to being below prudent reserve, we have donations no donation this RSC.

ILS
Don V
RCM Pro-Tem

Appalachian: No Report Submitted

Beach: Dear Family,

Beach Area has 20 groups which 15 are active at this time. 13 GSRs were at the Mays ASR and 14 in June.

All positions are filled at this time

The VRCC awarded Beach area the bid for the 40th AVCNA convention

In May we teamed up with the Tidewater Area and a very successful H&I learning day picnic. Sots also put on a fundraising picnic.

In June we teamed up with the Tidewater area for a very successful H&I Learning Day Picnic, and there was a Sots Fundraising bowling evening. Last week we had our Annual Unity Day Picnic sponsored by Living the Program and the How Group. On June 27th the Annual Sots Volleyball fundraising tournament will be held on the beach. \$5.00 per person to play.

There are plans to have a GSR learning Day in September

ILS
Mark N

Blue Ridge: No Report Submitted

Gateway: No Report Submitted

New Dominion: No Report Submitted

Outer Limits: No Report Submitted

Peninsula: No Report Submitted

Piedmont: No Report Submitted

Rappahannock: No Report Submitted

Richmond: No Report Submitted

Roanoke Valley: No Report Submitted

Shenandoah Valley: No Report Submitted

Southside: No Report Submitted

Tidewater: The Tidewater Area had only 5 groups present at it's June meeting last week. We also had elections last week. Our New Chair for next week will be Fred R. We sent a donation I'm told just under \$500 and our area was wondering if It was received. Open meetings are once again becoming the norm however many groups are not and have not been actively participating in our local area service. I have been assigned the task on meeting with each group once the Secretary gets me the list to inquire about their groups desire or lack there

of to attend.

lls

Roland C

Tri- Cities: No Report Submitted

OLD BUSINESS:

Motion 207-2 Maker; Delegate team Seconded: Roland C. Tidewater Motion to increase the AZF budget from \$257.50 a year to \$457.00 a year. \$450.00 is for funding trusted servant positions of secretary, facilitator and treasurer. \$7.50 is for our domain name. Adding the treasurer position and the fact that we are now a 5 Region zone instead of 6 with Mountaineer Region not participating in our zone any more. Intent; To continue to carry the message through our Autonomy Zonal Forum.

Passed Y:6 N:0

ELECTIONS & NOMINATIONS

1-Vice treasurer: Open (open since 173rd) no nominees at 207

2-Treasurer: Open Brian C (Pro-tem)

3-Speaker Jam: open

4-Secretary: Jennifer D. Acclimated

5-Chair: Antonietta B. Voted-in

6- H&I Chair: Open

7- PR Chair Richard Nominated (Pro temp)

8- RDA Sherry V. Voted-in

9: Vice Chair: Open
10: RDA2: Open

NEW BUSINESS:

1: Ad-hoc Archives Committee had been disbanded. Bring it back up at the PR Subcommittee.

2: 2-Day Regional (Oct, 2021 Almost Heaven Area). Face 2 Face, Virtual, start exploring a facility, maybe a church or 2 in Martinsburg, 2 other facility that are not church. Hotel- maybe have a meeting space. Whether or not we are willing to meet face 2 face. Better communication for in person/ have an option to whether or not to do face to face or zoom. (Not all participant were willing to do face to face).

Resolution: Having a hybrid meeting everyone is willing to attend one way or another. Asking for help from other members that have experience with making everything working properly for the RSC. (meeting location, internet connection, and everything else involved to making it a full success.)

3: US Zones- 9 zones in the US Division-Purpose-Zonal Forum. Open communication, training and mentoring. Pick-up some places that are missing -international phonelines. Appropriate roles in the service structure. The ones that read it were okay with it.

Resolution: Okay with RSC body our region is okay with the Division/Purpose. All in favor

4: Areas that are not coming to Region and not participating by policy we are required to remove them from region. 1 or more years without participating should be removed. Because of travel expenses most does not want to travel. (no-one willing). Do we want to make one more attempt- done that.

Resolution: Appalachian Area, Gateway, Outer Limits, New River Valley, Roanoke Valley. Check back 1-1 1/2 years to verify they have not been there.

Removal of Areas- Passed 6-0

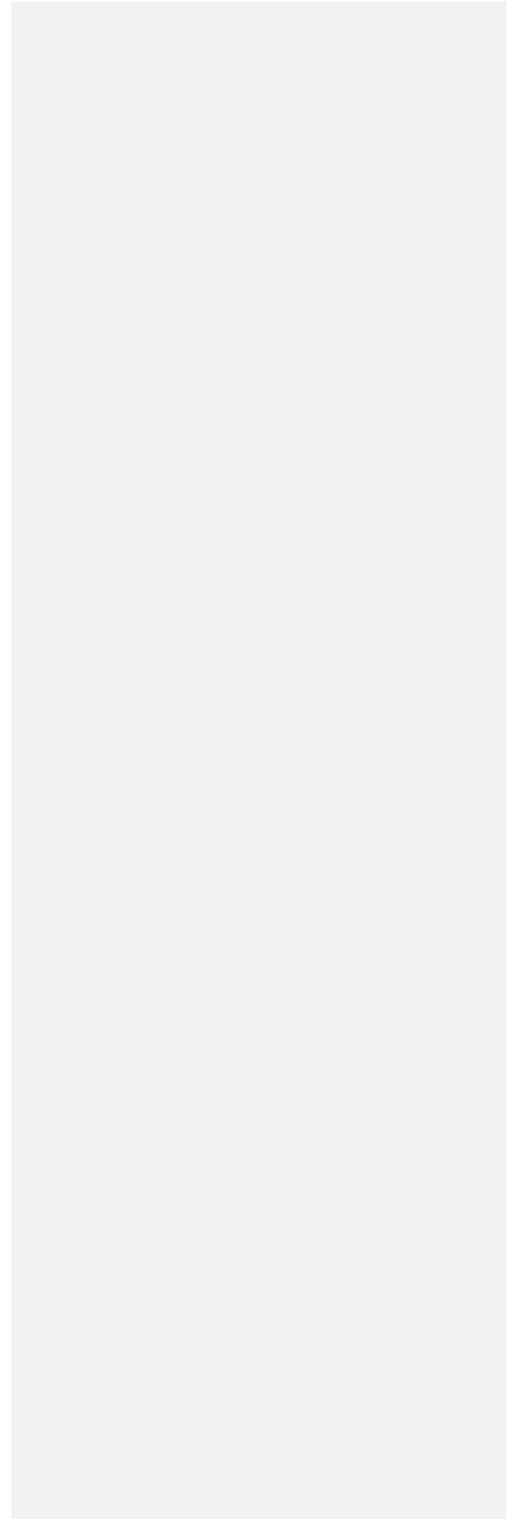
5: Changes to Policy-Clerical Changes

After hosting the Policy Meeting on May 15, 2021, We as members have come with what would be a clerical error change to the Policy Guidelines which is located on page (5) Section IV: via Voting/Motions. #16 it was mentioned that (A), Establish total number of members participating in vote. And (D), Abstentions shall be taken prior to the yea or nay vote to determining if 2/3 of the members have a definite yea or nay vote. On motions where 1/3 of the voters abstain, abstentions will be polled. The motion will be table one time to Old Business at the next RSC where abstentions ill have no effect on the motion. Should be switched in places.

Intent: The Intent is to make sure the voting and motion is in its proper order and the arrangement of order makes sense.

Resolution: **Passed 5-0**

Next RSC will be held on August 21st 2021 on Zoom Close with the Serenity Prayer

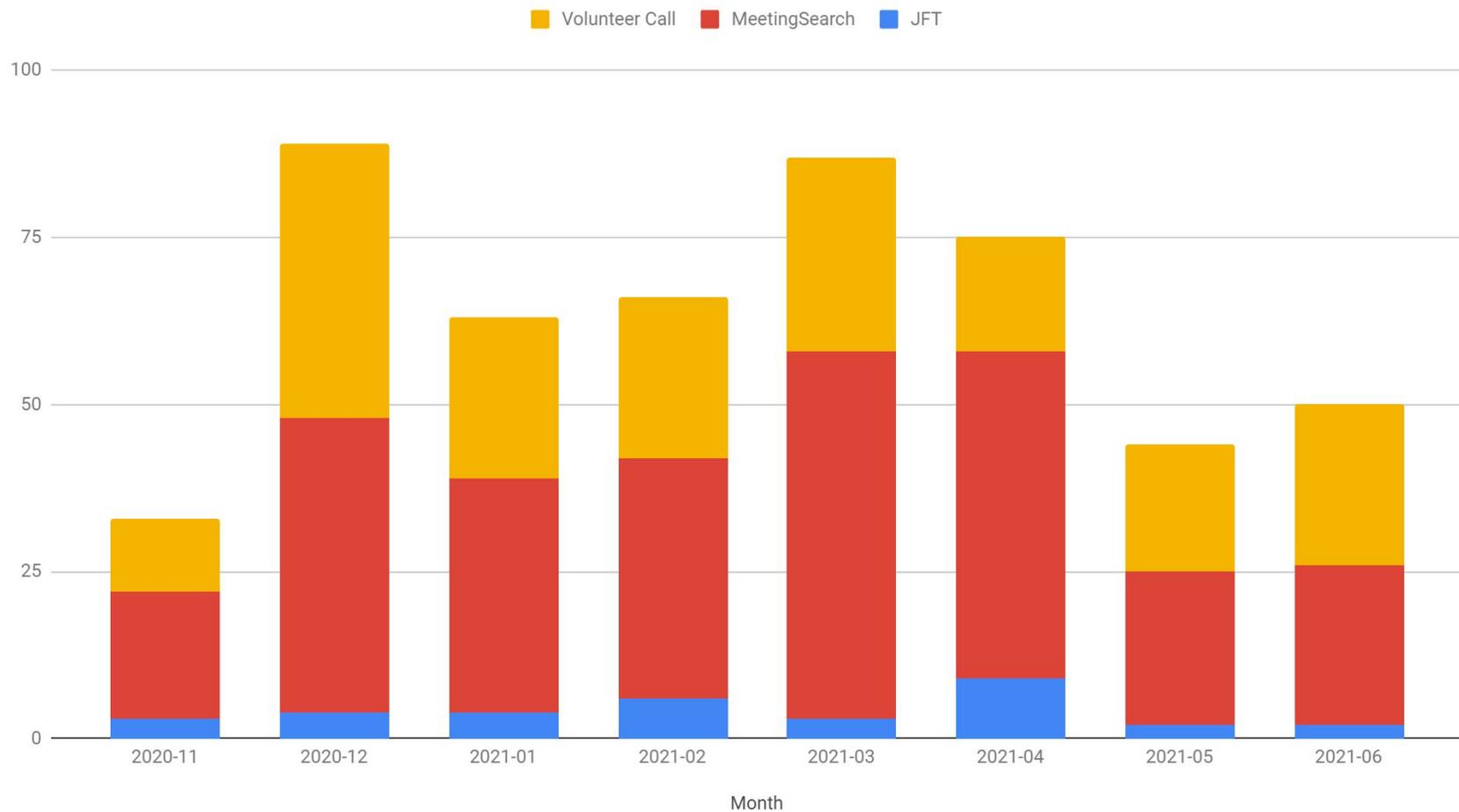


Public Relations

June 2021 Report



JFT, MeetingSearch, Volunteer Call and Grand Total



Phone Line Stats

Type	area	2020-11	2020-12	2021-01	2021-02	2021-03	2021-04	2021-05	2021-06	Grand Total
[-] JFT		3	4	4	6	3	9	2	2	33
JFT Total		3	4	4	6	3	9	2	2	33
[-] MeetingSearch		19	44	35	36	55	49	23	24	285
MeetingSearch Total		19	44	35	36	55	49	23	24	285
[-] Volunteer Call								1		1
	AHANA		2	7	2	8	2	2	12	35
	Appalachian	1	3	2	3	5	2	3		19
	Beach		4	4	9	6		4	2	29
	Gateway	2		2	2		2	3	1	12
	NDANA		3	1		1	1			6
	Peninsula		2	1		1		1	1	6
	Piedmont			1		3			1	5
	Rappahannock	4	9		3	4	8		2	30
	Richmond	3	11	2		1	1	4	1	23
	Roanoke	1								1
	Shevana		4	2	3		1		4	14
	Tidewater				1					1
	Tricities				1			1		2
Volunteer Call Total		11	38	22	24	29	17	19	24	184
[-] VolunteerCall			3	2						5
VolunteerCall Total			3	2						5
Grand Total		33	89	63	66	87	75	44	50	507

Phone Line Stats

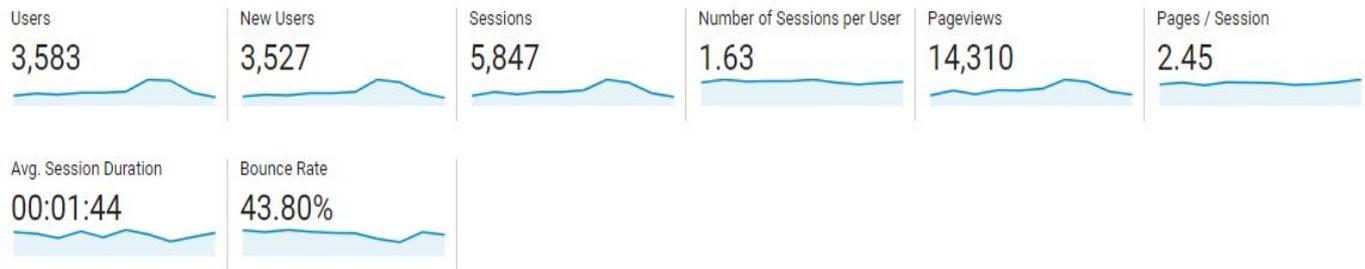
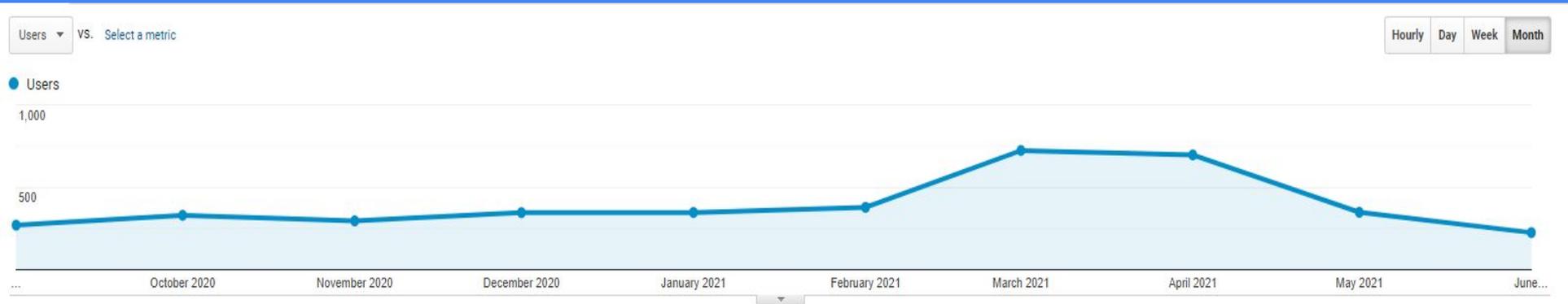
Total Calls Since Go Live (Nov 2020) 507!

Total Volunteer Calls 189

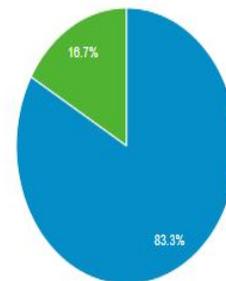
Total Meeting Calls 285

33 JFT calls

Web Stats



■ New Visitor ■ Returning Visitor



Calendar Difficulties
NOTED

Additional Activities

1. Participating in AZ Web Team - Put BMLT Meeting Search on AZ site.
2. PR Week Combined Event
3. Summer Institute For Addiction Studies
4. We are going to replace the Calendar app on CAR-NA.ORG (Time.ly)
 - a. Buggy and Expensive, constant Complaints, doesn't allow for repeating events, frontend submissions app doesn't work.
5. Try to outreach Area Subcommittees more.
6. (I send email reminders before every Regional Subcommittee Meeting)

Nomination Qualifications

- Richard S - Regional Public Region Chair
- 2 Years Regional PR Chair
- 28 Years of Public Relations service Experience
- 4 years Area Chair
- 2 years Treasurer Chair
- 2 years Newsletter Chair
- Many years Area(s) PR Chair
- Served on Tidewater, Richmond, New Dominion, and Autonomy Zone Service Committees
- Sponsor who has a Sponsor
- Works Steps and Traditions

Autonomy Zonal Forum Communication Team Agenda

Date: June 7th 7pm

Zoom Join Link: <https://us02web.zoom.us/j/89614682498>

Zoom ID: 896 1468 2498

Open Meeting with Serenity Prayer – read the proposal that created the task team

- **Proposal** by *FreeState RD*: to create a communications team led by Kim.
- **Discussion:** *RD FreeState*: The idea of having this team with Kim potentially facilitating and some others who are here who have experience with websites to be part of the team sounds like a great idea. We do not need to rush into this, and it would **be beneficial to do some research.**
RD C&P: Is this a new title to Craig’s suggested proposal, or is this different
RD FreeState: **The ideas put forth by Craig will fall under what we are asking them to come back with, to come up with ideas, financial, and any additional information.**
- **Decision:** Proposal has consensus

Today’s Agenda:

- *Discuss what happened at the May 17 special AZF meeting and make sure we are clear on what we are supposed to be doing.*
- *Discuss what happened at the May 20th Facilitator’s meeting.*
- BMLT-Tomato – Richard
- Open-Source Tools – James - For information and awareness let’s have a discussion on available existing opensource tools to automatically distribute a post to many social media platforms at once.
- Social Media – John W – this will mainly fall under the above discussion. Our focus is not the message, but the way it will be distributed.
- Webservant Guidelines - James
- Web Team Proposal? *Idea for future proposal: Inviting one member from each of our regions to be a member of the Web Team should the body decide to form one.)*
- **Open Forum –**
 - *Review the proposed agenda; add or delete items as necessary*

Communications Team Members	Phone	Email	P-present A-absent
Kim A	860.309.1404	webservant@autonomyzonalforum.org	P
James M	571.337.5666	technolefty@gmail.com	P
John W	505.573.1386	jmwallace1995@gmail.com	P
Anne E	301.979.1072	annemellis@yahoo.com	P
Trish C	443.517.9338	trishacrowley24@gmail.com	A
Richard S	804.519.7367	gutterwall@gmail.com	P
Rob U	484.880.2368	flyersscore@gmail.com	P

Sherry V and Craig R present as well

- Kim report on activities/news since last meeting – no discussion - we all concurred as to our job is not to “do” anything, but to come up with ideas

Projects:

- **BMLT-Tomato – Richard** – Reported he put the one crouton on the site. BMLT is working. Seems the AZF body was good with this thing that we did accomplish
 - Task team feels BMLT is a good thing/addition to our communications efforts. Would be nice to be able to get more of our zone to use it.
 - Sherry wanted to let us know it's working really well within her region and that it's being used by her area to print 3 different meeting lists for PR, members and corrections just getting out of jail. Note: the fact that it generates a meeting list isn't really useful at the Zonal level at this time. Printing a meeting list for the entire zone wouldn't be practical.
 - Richard says the user must input a zip code or some other information in its search or they will end up in Kansas even if it's a virtual meeting.
- **Open-Source Tools – James** – Community built free tools that we can own and operate which will allow us to “automagically” post to multiple social media platforms/accounts and potentially get responses from. We can hook slack (for example) to this tool and all messaging would come back through slack. We are currently using slack but it can be done through others too.
 - Technical hurdles: hosting - if we use our own hosting we wouldn't incur any added expense. We could probably set up a subdomain. Might need Java.... But it is definitely do-able within the host. If we use one of the tools that is LAN compatible we can probably attach it to our current host with no extra cost.
 - The 10 options:
 - SocioBoard
 - Hootsuite
 - Everypost
 - Social Oomph
 - SM hack
 - Zoho Social
 - Crowdfire
 - Juicer
 - Sprout Social
 - Buffer
 - Craig wondered are other bodies using open source for social media. James response: “no, it's a slightly technical response to the social media means of communication”. Kim: In our first meeting we discussed that we didn't think putting a bunch of accounts out there was the best way to communicate and we felt exploration into Open Source Tools was much more useful for our purview.
 - Anne joined at this time and James asked what is the facebook management scheme for CPRNA and Anne replied Informational only. C&P has a FB account that allows no interaction. People can like the page, but that's all. The page simply directs people back to the regional website and the convention website link. Entries were manually placed on FB and Anne is hoping for others to help handle since she is the only one handling at this time.
 - Kim looking for clarity: asked the task team members about whether we would like to put together a proposal.. Richard's response: We are technical advisors not content. the Zone needs to decide on a social media strategy. They need to decide whether they want to engage or just make announcements. A manual social media presence could require a social media person if we want to engage and gather feedback from our presence. The open source tool facilitates 2-way conversation so the person/team who could handle the communications would be the ultimate PR

Housekeeping: Facilitator had to state that the members of the task team get to speak first and then the facilitator would call on the other attendees as time permits.

Richard continued his point that there are consequences that a fellowship development team or PR would have to be accountable/responsible for. Engagement would be a time consuming ad campaign in order to generate any real 2-way communications.

Kim asked James to put together a proposal for this. Proposal needs to address the 2 options. Does the AZF want 2 way communication or just announcements and which social media platforms would the AZF like to have accounts on. If the only one the body wants is FB, then the Open Source Tool won't be needed. Does the Zone want a social media presence?

Craig encouraged collaboration with the SWG. He said they are creating a task team around Social Media. Feels content and technical aspects need to be discussed collaboratively in order to make sure there isn't any duplication. Feels we are premature in putting together a proposal. Kim stated that the Social Media aspect of our task team is something that was brought up right from the conception of this task team and the name of our task team evolved as a result of the discussion brought up by John at that AZF meeting regarding Social Media's importance in our communication efforts. Also, in the facilitators meeting that had been called for by the body and facilitated by Rob, that point had been reiterated. We do feel it is within our purview to explore the technical aspects of our Social Media presence. It would not fall to us to create the messaging or the content, but to come up with ideas for how we might increase our ability to communicate via social media. We are not simply a Website Team. We are a Communications Team.

James felt we can offer the functionality. someone else will decide what is said and who it is said to. Instead of calling it a proposal, we can call it a technical feasibility. Present options. The people dealing with the messaging could then have an easier time. We will offer options for better communication and those who are doing the communicating will not have to jump from platform to platform. They can do the communicating from one platform.

Anne feels the collaboration on what we are all doing is necessary in the general awareness sense. So everyone knows what part of the Social Media subject we are all handling. Kim brought Anne up to speed with what we did in the first part of the meeting regarding prior discussions on who is doing what.

Craig feels his SWG team is a 6-month project and wants the social media proposal to just come from his team at the end of the year. He wants to take James into Social Media Task Team and get him to do the work under the SWG.

- **Social Media – John W –**
- **Webservant Guidelines – James –** James put the link up to a shared google doc with proposed guidelines for the AZF Webservant. He pulled from several other zones' guidelines and we will review and continue to fine tune this document between now and our next meeting.
 - What he presented:

Proposed guidelines for webservant – AZF. **DRAFT**

Requirements

- 4 years
- Previous service exp
- Computer tech familiarity
- Ability to delegate / orgazine
- Willing to take / receive direction

MISC

- Elected, non-voting member
- Only webservant will have access to update content
- Provide activity report at each meeting
- Posts name / contact information for regional delegates. Approval must be received for this.
- Attendance at meetings optional

Website

- Purpose: information exchange between other regions, zones, and na world services. Should be owned, funded, and hosted by zone
- Web servant to maintain maintenance guides and tutorials
- Maintain content based on zonal input. No external links except to member rsc committed, other zones, and naws
- Maintain calendar of events / regional events / guidelines / workshop information from individuals within zone
- Maintain and schedule conference calls account

Discussion: Kim wants to compare to the language in our other AZF trusted servant guidelines and input some of that same language and formatting.

- **Web Team Proposal** - *Idea for future proposal: Inviting one member from each of our regions to be a member of the Web Team should the body decide to form one.*) Currently no one accountable at the AZF and the survey showed this is a missing aspect. Kim asked how everyone feels about putting in a proposal for a web team and how everyone feels about including in the proposal that it would ideally be comprised of a member from each of our regions. Anne agrees with Richard that a team is important for continuity of services and to share the opportunity/workload. – Craig wanted to clarify that the idea of engaging webservants from each of our regions to serve on a web team was an idea he presented 18 months ago. He said this pooling of resources would get support for the zone from the regions. This will help the areas and regions to see the benefits of our zone.

Richard and Craig both needed to fall off for other commitments. Sherry had to leave, too.

Anne needed to be brought up to speed on what she missed in the beginning of the meeting. Any more ideas were encouraged to be brought into slack

Next meeting was set: June 28th 7pm

Team discussed our July report and ideas The things we would like to offer at that time.

Further efforts on the proposed Web Servant and Web Team guidelines can be coordinated in Slack. Also James will post what he creates for the Technical Feasibility Options.

John joined us at 8:00 and then Rob joined a minute or so later. We summarized what they missed. Rob concurred that he felt we have two separate task teams and the RD's ultimately get to decide. We are all here to serve the RD's. We are doing good work and the direction we are taking seems in line with the proposal that passed. John wanted clarification on whether or not we are still supposed to be

working on Social Media. Kim reiterated what he had missed in the beginning of the meeting. Again we all agreed we are just the mechanics/plumbers and not in charge of the messaging. We aren't "doing" social media. Our focus is on how that communication could be best accomplished... not in actually accomplishing that communication.

Future Agenda Items:

- Proposal for **Technical Feasibility Options** – James
- **Web Team Proposal** - Kim
- **Web Servant Guidelines** – Collaboration on James' shared document

Upcoming schedule for Communication Task Team:

- **3rd Meeting: June 28th 7pm**

Zoom Join Link: <https://us02web.zoom.us/j/89614682498>

Zoom ID: 896 1468 2498