HI FAMILY,

1. I AM NOW ON THE **CARNA BANK ACCOUNT** AND I HAVE ALL CHECKS AND A DEBIT CARD. STILL NEED TO UPDATE **CARNA CHAIR** INFO ON BANK ACCOUNT. THIS IS IMPORTANT BECAUSE ONLY THREE PEOPLE HAVE ACCESS TO REGIONAL BANK ACCOUNT AND WE ALL END OUR TERMS AT DIFFERENT TIMES .
2. **PO BOX** – I AM MANDATED UNDER OUR GUIDELINES TO DEPOSIT DONATIONS WITHIN 10 DAYS. I HAVE SENT A KEY TO LINDA C. (RCM) SO SHE CAN GET THE MAIL ON A REGULAR BASES AND SEND IT TO ME. WHEN I RECEIVE IT, I WILL SEND MAIL TO APPROPIATE PEOPLE AND MAKE DEPOSITS. ALSO, CAROL M. (RCM ALT.) HAS VOLUNTEERED TO BE A BACK UP TO CAROL. I COULD NOT FIND ANYTHING IN GUIDELINES ABOUT PO BOX RESPONSIBLITIES.
3. I AM **UNABLE TO MAKE PAYMENTS** ON PHONELINE (TWILIO INC.). I DON’T HAVE THE INFO TO ACCESS THIS SERVICE. ALSO, RD TEAM INFO ON WHICH LINE ITEM TO USE IN YEARLY BUDGET FOR EXPENCES PAID TO DATE.
4. **PRUDENT RESERVE:** 2024 YEARLY BUDGET PLUS 2025 APPROVED YEARLY BUDGET TOTAL, PRUDENT RESERVE IS 25% OF THAT TOTAL. $18,265.00 .
5. **DONATIONS TO THE REGION** – ALL DONATIONS SHOULD BE SENT TO: CENTRAL ATLANTIC REGION, PO BOX 1959, CHESTERERFIELD, VA. 23832 – 9998. CONTACT ME IF YOU PREFER ZELLE TRANSACTION INFO.
6. **MY CONTACT INFO:** Larry Burks, 240-580-7515 treasurer@car-na.org OR Larryoneday@gmail.com
7. SORRY I AM UNABLE TO ATTEND THIS REGIONAL CONFERENCE AND GSR ASSEMBLY THIS APRIL.

In Loving Service, Larry B.